

## OPERATION CLEAN SWEEP (OCS) POLICY

### ○ **Purpose**

'Operation Clean Sweep' aims to achieve "zero" pellet dispersion while protecting the environment, especially surrounding ecosystems. This includes the pursuit of a safe, clean and efficient working environment, through the management and removal of resources and materials that may be dispersed in the working environment, especially in areas in direct contact with water networks. The initiative aims to safeguard ecosystems, improve the healthiness of workplaces and promote an organisation that meets the programme's standards. It is a priority and opportunity for senior management that all LATI people, contractors, subcontractors and stakeholders follow what is written.

### ○ **Scope**

This policy applies to all company areas: offices, warehouses, production areas, and other company facilities. Its implementation involves all employees, collaborators, and suppliers operating within the company spaces

### ○ **Fundamental Principles**

1. **Environmental Protection and Removal of Obsolete Materials:** All unused or obsolete materials must be identified and periodically removed. This includes, but is not limited to, equipment, documents, electronic devices, and other materials no longer necessary for business operations, which may cause accidental dispersions.
2. **Safety and Hygiene:** The policy promotes a safe and clean work environment, minimizing the risk of accidents related to disorder or inadequate materials. Cleaning must be carried out to avoid environmental contamination and ensure worker safety.
3. **Responsible Recycling and Disposal:** Materials to be removed must be disposed of or recycled in compliance with local and company environmental regulations. The company is committed to reducing the ecological impact of the removal process.
4. **Individual Responsibility:** Every worker is responsible for maintaining cleanliness and order in their work areas. Unused or dispersed materials must be reported to the removal operations managers for proper disposal.
5. **Periodic Monitoring and Updating:** Company areas will be regularly monitored to ensure they are kept in optimal conditions. The OCS procedure will be reviewed and updated periodically to reflect any changes in regulations and business needs.

## ○ **Operational Procedure**

All activities to be performed are related to procedure HSOP029. They are summarized as follows:

1. **Identification and Evaluation:** Each operational unit must conduct a periodic assessment of company spaces to identify unused or damaged materials.
2. **Notification and Approval:** Identified materials must be reported to the OCS manager for final evaluation and approval for disposal or recycling.
3. **Execution:** Once the removal plan is approved, the material will be managed according to company disposal and recycling policies.
4. **Measurement and Final Verification:** After completing the operations, an estimate of any dispersed materials and a quality control check will ensure all areas are orderly and safe.

## ○ **Conclusions**

'Operation Clean Sweep' is a key initiative to maintain an unpolluted environment prone to accidental spills, protecting living beings and natural resources. Everyone's awareness and cooperation is essential for the success of this policy, which helps to optimise resources and create a working space that promotes common well-being.

Vedano Olona, 13 January 2025

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